

Student Assistant m/f/d (8 hours per week) at the TUM SEED Center

The [TUM SEED Center for Sustainable Energies, Entrepreneurship and Development](#) at the Technical University of Munich (TUM) conducts research and offers higher education to contribute to the 2030 Agenda for Sustainable Development. Funded by DAAD, the TUM SEED Center collaborates with ten leading technical universities in the Global South, including Burkina Institute of Technology (Burkina Faso), Bahir Dar University (Ethiopia), Bandung Institute of Technology (Indonesia), Kwame Nkrumah University of Science and Technology (Ghana), Indian Institute of Technology Bombay (India), Jomo Kenyatta University of Agriculture and Technology (Kenya), Namibia University of Science and Technology (Namibia), Pontificia Universidad Católica del Perú (Peru), Stellenbosch University (South Africa), and Makerere University (Uganda).

Are you passionate about global collaboration, coordinating impactful projects, and supporting sustainable development? TUM SEED Center is looking for:

Student Assistant m/f/d (8 hours per week)

The position will start from 1 April 2026.

Your tasks include:

- Assist in organizing and implementing the SEED Annual Symposium 2026 and International Summer School 2026, held in Munich
- Support academic exchange by coordination of visits, communication with partner universities, and guidance to participants
- Coordinate travel arrangements for scholars and exchange students, including flights, accommodation, and visas
- Act as a point of contact for participants, providing assistance and information (e.g., writing travel guides)
- Administrative tasks (e.g., data management)

Your profile:

- Currently enrolled as a bachelor or master student at TUM,
- Studies in the field of sustainable entrepreneurship, sustainable energies or development
- Excellent written and verbal communication skills in English and German
- Strong organizational and time management skills
- Skilled in Microsoft Office and open to learning and using digital tools and communication platforms
- Self-motivated, responsible, and able to work independently

TUM SEED Center is funded by:

We offer:

- Meaningful work for an international and interdisciplinary project
- A supportive and welcoming work environment within an international team
- A flexible work schedule that accommodates your study commitments with offices at the main campus in Munich and the campus in Weihenstephan
- A chance to develop valuable project coordination, event planning, and intercultural skills
- Opportunity to write the final thesis with the TUM SEED Center and go abroad to one of the partner universities in the Global South

TUM strives to increase the proportion of women. Qualified women are therefore particularly encouraged to apply. Severely disabled persons will be given preference if their suitability and qualifications are essentially the same.

Application

We look forward to receiving your application via the application form: <https://wkf.ms/4gxcotr>.

In case you have any questions regarding the application, please don't hesitate to contact us at seed-center@tum.de, Technische Universität München, TUM SEED Center, Alte Akademie 14, 85354 Freising, Germany.

For more information about the TUM SEED Center you can visit the webpage: www.seed.tum.de or LinkedIn profile <https://www.linkedin.com/company/tum-seed-center/>.

Data Protection Notice

When applying for a position at the Technical University of Munich (TUM), you submit personal data. Please, note our data protection information in accordance with Article 13 of the General Data Protection Regulation (DSGVO) regarding the collection and processing of personal data in the context of your application. By submitting your application, you confirm that you have taken note of the TUM's data protection information.

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