

The **DFG Cluster of Excellence TransforM** is inviting applications for

Head of Educational and Career Support Programs (f/m/d)

Up to TV-L E13 (depending on qualification) | Part-Time 50-75% | start date as soon as possible

Fixed-term appointment until 31 December 2028, with the possibility of extension

Employment at Technical University of Munich (TUM)

About the position

To strengthen the newly established DFG Cluster of Excellence TransforM through the development and implementation of educational and career support programming and outreach, in particular for our early career researchers and doctoral students, we are seeking to appoint a Head of Educational and Career Support Programs. The successful candidate will have experience in managing programs related to graduate education and educational outreach, preferably with experience in the social sciences, as well as developing mentoring and career development programs. The successful candidate will work closely with the Cluster's leadership and management team, and will play a central role in shaping TransforM's educational and mentoring programs, impacting our long-term sustainability.

About TransforM

TransforM – the Munich Center for Transformative Technologies and Societal Change – is a new social science research cluster funded by the German Research Foundation (DFG) as part of the Excellence Strategy. TransforM tackles the dual challenge of advancing fundamental social science for highly technologized societies and rethinking technology development through a social science lens. As an interdisciplinary social science cluster with a principal focus on technology, our goal is to augment current theories and methods to comprehensively understand and help shape transformative technology to better serve diverse societal needs. Better knowledge about why, when, and how technologies become socially transformative will enhance our ability to assess and inform transformation pathways 'all the way through' – from the early stages of their emergence to their wider socio-economic impact.

TransforM is deeply embedded in Munich's vibrant innovation ecosystem. Anchored by two of Germany's leading research universities – Technical University of Munich (TUM) and Ludwig Maximilians University (LMU) – as well as an exceptional concentration of non-university research institutions concerned with technology and innovation (including the Max Planck Institute for Innovation and Competition, the Deutsches Museum, the ifo Institute for Economic Research, the ZEW Leibniz Centre for European Economic Research, and UnternehmerTUM, among others), the cluster brings together an unrivaled depth and diversity of social science expertise focused specifically on technology.

www.transform-cluster.de

Your Responsibilities

- Work with the Cluster principal investigators and postdocs to develop and run novel educational programming of the Transform cluster, including micro-credential and training-on-the-project programs.
- Manage the implementation of Transform related graduate educational programs such as the Doctoral Summer Schools, Transform Academy, Emerging Scholars Retreat and the Visiting Doctoral Research Program.
- Manage the development and implementation of Transform related educational outreach programming, such as cluster activities aimed at children and youth.
- Facilitate mentoring relationships between early career researchers and professionals both inside and outside academia through the development of a Transform mentorship program.
- Manage Transform's career development related grant programs (placement and development grants) including working with Transform leadership and management to advertise for, review, and monitor proposals and grantees.

Your Profile

- Completed degree (Master's degree preferred) in the social or educational sciences, or a related field;
- Substantial experience in the academic program development and/or mentoring program development;
- In-depth familiarity with higher education institutions, graduate study programs and early career researcher programs;
- Demonstrated track record in the organization of education or other types of courses, meetings, activities and workshops;
- Highly proactive, independent, structured, and solution-oriented working style, with a strong capacity for strategic and networked thinking;
- Excellent organizational, communication, and coordination skills, including the ability to work effectively within and across diverse groups;
- Confident command of standard MS Office applications (Outlook, Word, PowerPoint, Teams, Excel);
- Fluency in professional English; working-level German.

What We Offer

- A position with a high degree of autonomy and creative freedom, with the opportunity to shape the educational profile of Germany's leading social science research cluster on technology and innovation;
- A diverse range of high-stake tasks at the interface of academic research, practice, and broader societal impact in close collaboration with our Transform partner network;
- A dynamic and inspiring work environment with international visibility, working in a committed team with flat hierarchies and an appreciative work culture;
- Support for individual professional development and training needs, employee benefits, language courses, and team events;
- Work in a committed team with flat hierarchies and an appreciative working atmosphere

- A workplace in Munich; hybrid working arrangements are possible by individual agreement;
- Remuneration depends on qualifications and personal suitability, in accordance with the collective agreement for the public service TV-L.

Application Process

Application Deadline: June 1st, 2026 (EOD Munich Time)

Please send your complete application as a **single PDF document** to applications@trm.tum.de with the subject line “Application Head of Educational and Career Support Programs”, including the following components:

- Cover letter (max. 1 page)
- Curriculum vitae (max. 3 pages)
- Names of 2-3 professional references with a brief description of your relationship to them
- Copies of relevant certificates and degrees

Or by post to:

Technical University of Munich
TUM School of Social Sciences and Technology
Department of Science, Technology and Society
Attn: Ms. Annette Mann
Augustenstr. 46
80333 Munich
Germany

In the case of a postal application, we kindly ask you to submit copies only, as we will unfortunately not be able to return your application documents after the completion of the selection process.

Interviews will be conducted within three weeks after the deadline.

TransforM is committed to building a diverse, equitable, and inclusive workplace. We strongly encourage applications from individuals from underrepresented or marginalized backgrounds, including—but not limited to—people of different ethnicities, nationalities, gender identities, sexual orientations, ages, and socioeconomic backgrounds. The position is suitable for people with severe disabilities, and we are committed to providing reasonable accommodations throughout the recruitment process and employment. Applicants with severe disabilities will be given preference in hiring when their suitability, qualifications, and professional performance are essentially equal. The Technical University of Munich aims to increase the proportion of women; applications from women are therefore expressly encouraged.



*Opportunities
for Talents*

For Questions Contact

Dr. Caitlin Corrigan (Managing Director)

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TUM School of Social Sciences and Technology

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80333 Munich, Germany

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Note on data protection: As part of your application, you provide personal data to be processed at Technical University of Munich (TUM). Please note our data protection information in accordance with Art. 13 of the General Data Protection Regulation (GDPR) on the collection and processing of personal data in the context of your application. By submitting your application, you confirm that you have taken note of TUM's data protection information.